

FACULTY OF ENGINEERING TEACHING DOSSIER

Each faculty member is required to provide a teaching dossier to be used in assessing the member's teaching effectiveness for annual salary increases and for reappointment, tenure and promotion (RPT) decisions. The dossier should be prepared using the following template.

Name:
Department:
Purpose of review:
Period of review:

1. Approach to Teaching (for salary, max. 1 page; for RPT, max. 2 pages)

Teaching Goals (include to what extent goals have been met)

Other

2. Efforts to Improve Teaching (for salary, max. 1 page; for RPT, max. 2 pages)

Instructional Development Activities

Consultations on Teaching / Short Courses or Workshops Attended

Other

3. Contributions to Teaching and Accomplishments (for salary, max. 1 page; for RPT, max. 2 pages)

Curriculum and Course Development

Development of Teaching Resources

Implementation of Innovative Teaching and Assessment Practices

[Empty text box]

Activities to Support Teaching in your Academic Unit and/or University

[Empty text box]

Peer Mentoring

[Empty text box]

Research on Teaching and Learning

[Empty text box]

Presentations and/or Publications on Teaching and Learning

[Empty text box]

Awards (including nominations) and Grants related to Teaching

[Empty text box]

Other

[Empty text box]

4. Assessments of Teaching

Summary of Numerical Scores from Student Ratings of Instruction

Attach the numerical summary sheets for all courses you have taught during the applicable period of evaluation.

Student Comments

You may choose to attach anecdotal or subjective comments by students or former students. Where such comments are from the formal course evaluation, all the comments from that course must be included.

Peer Assessments

At least two assessments conducted within the last two years are required for RPT considerations. You may choose to attach any peer assessments of your teaching whether formally conducted by the department or of a less formal nature.

Other Comments

[Empty text box]

5. Additional Teaching / Supervisory Activities

Describe any teaching / supervisory duties or activities not included in your curriculum vitae.

Signature: _____

Date: _____